

## **WESTERN CARE ASSOCIATION BOARD OF DIRECTORS ROLE DESCRIPTION**

### **QUALIFICATIONS AND EXPERIENCE:**

A team player with an interest in community based disability services that creates conversations around social issues, with the willingness to:

1. Commit time for regular Board meetings, committee meetings as assigned and planning sessions.
2. Prepare well for meetings, reviewing and commenting on minutes and reports.
3. Actively participate at meetings while actively listening to others and be thoughtful in considering issues.
4. Engage in critical thought and be committed to a vibrant future for the organisation.
5. Understand the fiscal implications of decisions.
6. Get to know other directors and build a collegial working relationship that contributes to consensus.
7. Actively participate in the Board's annual evaluation and planning efforts.
8. Attend Board training.

### **RESPONSIBILITIES:**

- Provide strategic leadership.
- Be knowledgeable about the organisation's values, mission, service delivery and performance.
- Be an ambassador for the organisation and promote its work in the community.
- Ensure the organisation's financial viability and sustainability.
- Develop policy frameworks.
- Participate in fundraising efforts where relevant.
- Employ and evaluate the performance of the CEO (devolved to the Chairperson of the BOD).



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### **OPERATION:**

To carry out the responsibilities attached to the role, the Board of Directors meets every four to five weeks throughout the year with a brief break over the summer months. In addition to attendance at Board meetings, you may be required to participate on committees.

The Board of Directors is comprised of up to twelve members elected at the Western Care Annual General Meeting, typically held in May or September. Terms range up to 3 years and are staggered so that no more than half of the Directors are being replaced or re-elected in any given year. Members may serve a maximum of three consecutive 3 year terms.

To explore the opportunity to join our passionate, knowledgeable and dedicated Board of Directors, please contact CEO, Western Care Association.