



WESTERN CARE ASSOCIATION CO-ORDINATOR INDIVIDUALISED SERVICE VACANCIES

VACANCY 1: Co-Ordinator (SCW Grade) - Ballina
Permanent Full-Time
Reference Number 2021-100

VACANCY 2: Co-Ordinator (SCW Grade) - Ballina
Maternity Leave Contract Full-Time
Reference Number 2021-92

INFORMAL ENQUIRIES: Anne Nally, Head of Individualised Services
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CLOSING DATE: Friday October 15th, 2021

JOB BRIEF	<p style="text-align: center;">We are seeking applications to fill 2 Co-Ordinator Positions:</p> <p>The Co-Ordinator will be required to deliver on the vision for people they are supporting through their daily lives. This will include working with the individual and their family. The role will involve supporting an individual in their home and in their local community, while also having responsibility for staff rosters and day to day operational management.</p> <p>You will be required to build and develop capacity within the staff team linked to the individual and other supports to ensure the delivery and implementation of the supports. They will develop a circle of support around the individual.</p> <p>Highly capable people with the ability to listen, respond and have an emphatic nature are sought for this role. Applicants should have excellent communication skills, good leadership skills and ability to work on own initiative. We believe that being creative, imaginative and highly motivated is key to making a success of this role.</p>
QUALIFICATION DETAILS	Minimum level 7 qualification in Social Care, or equivalent is essential for Social Care Worker vacancies

<p>CANDIDATE REQUIREMENTS</p>	<ul style="list-style-type: none"> • Experience and knowledge of autism informed approaches is desirable • Ability to work independently and on own initiative • Flexibility to support people to achieve their goals during evenings or weekends if required • A creative, positive ‘can do’ approach to problem solving • Excellent communication skills • Drive, enthusiasm, and passion for delivering person centred solutions • Successful candidate will have experience in the area of facilitating and supporting people who have high and/or complex needs. • A genuine understanding and interest in working alongside people in effecting positive opportunities and change in their lives in a meaningful way. • The ability to listen, to see and respectfully advocate for and on behalf of the individual with regard to their needs, preferences, rights and dreams. • Have excellent communication skills and a clear understanding of team work with motivation to deliver high quality facilitation, working alongside individuals, their families and other disciplines • A strong belief in people’s rights, inclusion and equality • Flexibility will be required from time to time to respond to service demands • Knowledge and understanding of the requirements of HIQA • Good knowledge of IT skills is preferred
<p>OTHER DUTIES INVOLVED</p>	<p>Duties include but are not limited to the following:</p> <ul style="list-style-type: none"> • Contribute to and participate in the local service planning process and the creative development and ongoing changing needs of the service. • Provide personal care and support to service users where required • Ensure a safe place of work, incorporating Western Care Association’s Dignity at Work Policy and Health & Safety requirement. • To promote safety in all environments, in line with the Association’s practices. • Use positive approaches to support people who may have challenging behavior in line with Organisational practice.
<p>OTHER REQUIREMENTS</p>	<ul style="list-style-type: none"> • Full driver’s license is essential • All applicants will be subject to Irish Garda Vetting & Reference checks • All applicants will be required to access Overseas Police Clearance if they have lived outside of the Republic of Ireland or Northern Ireland more than 6 months since the age of 18 years
<p>EMPLOYMENT BENEFITS</p>	<ul style="list-style-type: none"> • Competitive salary • Pension and Life Insurance Scheme • Annual leave in excess of statutory entitlement • Sick pay scheme • Staff initiatives e.g. Employee Assistance Programme, Bike-to-Work Scheme • Dedicated learning and development • Flexible working opportunities
<p>SALARY SCALE</p>	<p>Social Care Worker Pay Scale (Range €31,293 - €45,117.50 per annum) <i>This is based on full time working hours i.e. 39 hours per week</i></p>



HEALTH	Applicants must be fully competent and capable of undertaking the duties attached to this post and be in a state of health such as would indicate a reasonable prospect of ability to render regular and efficient service
CHARACTER	Applicants must be of good character
TAKING UP APPOINTMENT	A start date will be indicated at job offer stage
JOB DESCRIPTION	Please find full job description on our website at www.westerncare.com
APPLICATION DETAILS	<ul style="list-style-type: none"> • Applications must be made using Western Care Association Application Form only - C.V.'s will not be accepted in application • Complete Application forms should be emailed to hr@westerncare.com • Please quote <u>Reference Number</u> on all Application Forms